

1 - Roueche
2 - Page

Minutes Central Davis Sewer District Board Meeting

October 9, 2025

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees, Mike Roueche, Mark Johnson, Carol Page and Craig Thompson. Staff members attending were, District Manager Jill Jones, and Assistant Manager Manjot Masson. Two members of the public attended, Jeff Lund, Kaysville and Noreen Barnes, Kaysville.

Plant Tour of the Treatment Facility: Board, staff and the public toured the treatment facility. Manager Jones and Assistant Manager Masson pointed out areas that needed to be repaired or upgraded. All board members thanked the operators and staff for their great work.

New Board Member Oath of Office: Manager Jones presented the Oath of Office form from Mr. Craig Thompson. Chair Holmes explained that she, along with the Manager and Assistant Manager witnessed the oath. The Oath was then notarized. Chair Holmes and the rest of the Board welcomed Craig Thompson as the new Board member.

Minutes: The Board reviewed the minutes for September 11, 2025. Trustee Johnson moved to approve the minutes. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Claims: Chair Holmes asked Manager Jones to review the claims. Ms. Jones provided an explanation of all items over \$1,000 and an explanation of credit card purchases over \$500. The CD and CR journals along with the Bank Reconciliation and PTIF report were also presented for review. After review, Trustee Page moved to approve the claims as presented. Trustee Roueche seconded the motion, and all Trustees present voted aye.

2025-2026 Capital Update / Financial Status Update: Chair Holmes asked Assistant Manager Masson to proceed with the update. Ms. Masson shared a draft 2026 Capital Budget and gave an overview of the District's current financial standing for Capital considerations. Ms. Masson indicated the draft Capital Budget is approximately \$ 8.1 million for 2026. This would include \$3.5 million of UDOT projects that would be funded by UDOT. Ms. Masson indicated based on 2025 revenues there still would be a shortage in funding. She discussed the critical need for the upcoming capital projects

and possible ways to fund them, either using savings or raising rates. The Board thanked Ms. Masson for the information.

2026 Preliminary Budget Consideration: Chair Holmes asked Staff to brief the Board on the provided Budget Information. Manager Jones presented the 20-year rate study with information previously presented. After discussion, the board authorized staff to proceed with the draft Tentative Budget showing a \$3 and \$5 increase in rates, based on information presented at the past several Board meetings, and Capital Budget in line with previous Board recommendations.

DEQ Executive Director Meeting Update: Manager Jones explained that DEQ Director, Tim Davis met with several of the wastewater plants management. Staff feels that it was a productive meeting with Mr. Davis asking the POTWs to provide some information.

Kaysville City Property Request: Chair Holmes asked to be updated on the Property request. Manager Jones explained that Kaysville City has approached staff about the connection of 550 West to the future Angel / Sunset road through District property. Included in the Board packet is a letter from Kaysville's Mayor, Tami Tran. This is the same property that was discussed with developers a few months ago.

Closed Session as Allowed in 52-4-205(1)(d), (e): Trustee Roueche made the motion to move into closed session. Trustee Page seconded the motion, and all Trustees present voted aye.

Trustee Johnson moved to go out of closed session. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Back in regular session, the board discussed ideas about the property and provided suggestions such as, similar zoning, access on Sunset Drive, odor easement, road access from other property. Trustee Roueche made the motion to have staff draft a letter to Kaysville City with the proposals. Trustee Johnson seconded the motion, and all Trustees present voted aye.

Permit Update and Discussion: Chair Holmes asked about the permit. Manager Jones explained that a meeting is scheduled for October 17th with DWQ staff to discuss the District's discharge permit. Ms. Jones reminded the Board about the Waste Load Analysis that required an ammonia and chlorine residual limit which has not been required and is not supported by rule. Ms. Jones asked the Board what direction they want staff to take at the meeting. As in previous meetings, the Board wants to be good stewards of the environment while protecting the citizens pocketbook. The Board directed staff to hold the line.

WEFTEC Update: Assistant Manager Masson provided pictures of WEFTEC and all that attended commented on the great experience and knowledge gained.

UDOT Contracts – I-15 UDOT Master Agreement: Manager Jones explained that staff is waiting to hear back from UDOT on the latest changes to the Master Agreement that were negotiated between the Attorney General and the District's Attorney. Staff is comfortable with the changes from our Attorney. Trustee Roueche made the motion to approve the Agreement if staff and the District's Attorney agree with the language. Trustee Page seconded the motion, and all Trustees present voted aye.

UDOT Contracts – I-15 UDOT Outside Engineering Agreement: Manager Jones explained that staff and the District’s attorney have reviewed and are comfortable with this agreement. Although, since it references the Master Agreement our Attorney recommended not signing until the Master Agreement is settled. Trustee Johnson made the motion to sign the Agreement after the Master Agreement was settled. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Minor items: The following minor items were reviewed with the Board:

1. UASD Annual Conference
2. Expended vs. Budget
3. Articles of Interest

Public Input: There was no input from the public.

Trustee Roueche moved to adjourn the meeting, Trustee Page seconded the motion, and all Trustees present voted aye.

Meeting Adjourned about 8:15 pm.

District Manager

