

1 - Johnson
2 - Thompson

Minutes Central Davis Sewer District Board Meeting

December 11, 2025

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees, Carol Page, Mike Roueche, Mark Johnson and Craig Thompson. Staff members attending were District Manager Jill Jones and Assistant Manager Manjot Masson. There was one member of the public in attendance.

Public Hearing: 2026 Fee Increase – 6:00 pm: At 6:00 pm Trustee Roueche moved to open the Public Hearing. Trustee Page seconded the motion and all Trustees voted aye. Chair Holmes invited Manager Jones to present a review of the proposed rate increase. Manager Jones presented such a review pointing out some reasons for the rate increase are due to; increased chemical costs to meet State mandated regulation, increased cost for biosolids disposal due to property loss caused by West Davis Corridor, increased cost of Renewal and Replacement of aging infrastructure, in addition to ongoing operations and maintenance. Assistant Manager Masson presented a review of the draft Cost Recovery System with \$3.00 a month increase. Chair Holmes asked if there were any public comments on the Fee Increase. One member of the public commented on the need for the increase. Trustee Johnson moved to close the Public Hearing on the fee increase. Trustee Thompson seconded the motion, and all Trustees voted aye.

Chair Holmes invited Board members to comment or provide input. Following a discussion, Trustee Roueche moved to approve the Cost Recovery System with a \$3.00 a month fee increase for 2026. Trustee Thompson seconded the motion, and all Trustees voted aye. Trustee Johnson moved to execute Resolution 2025-12-1 approving the revised Cost Recovery System. Trustee Thompson seconded the motion, and all Trustees voted aye.

Public Hearing: 2026 Budget Review: Trustee Johnson moved to open the public hearing on the 2026 Tentative Budget. Trustee Thompson seconded the motion, and all Trustees voted aye. Chair Holmes invited Manager Jones to present a review of the Tentative Budget. Ms. Jones presented such a review. Chair Holmes asked if there were any public comments on the Tentative Budget. There were no public comments. Trustee Page moved to close the Public Hearing on the 2026 Tentative Budget. Trustee Roueche seconded the motion, and all Trustees voted aye.

Trustee Thompson moved to approve the Tentative 2026 Budget as presented as Final Budget. Trustee Roueche seconded the motion, and all Trustees voted aye. Trustee Roueche voted to execute Resolution 2025-12-2, approving the 2026 Budget. Trustee Thompson seconded the motion and all Trustees voted aye.

Minutes: The Board reviewed the minutes for November 13, 2025. Trustee Roueche moved to approve the minutes with a minor correction. Trustee Thompson seconded the motion, and all Trustees voted aye.

Claims: Chair Holmes asked Manager Jones to review the claims with the Board. Ms. Jones reviewed the claims, cash receipt, cash disbursements, PTIF and the bank reconciliation. After review, Trustee Roueche moved to approve the claims as presented. Trustee Page seconded the motion, and all Trustees present voted aye.

2026 Meeting Schedule: Manager Jones presented the following public notice for Board consideration:

The Board for Central Davis Sewer District wishes to advise all Citizens of its 2026 meeting schedule. Public meetings will be held:

January 8, 2026
February 12, 2026
March 12, 2026
April 9, 2026
May 14, 2026
June 11, 2026
July 9, 2026
August 13, 2026
September 10, 2026
October 8, 2026
November 12, 2026
December 10, 2026

Time: 6:00 p.m.

Location: District Office
2200 South Sunset Drive
Kaysville, Utah 84037

All citizens wishing to attend the meetings are invited to do so. Some meetings may be held electronically, please contact the office at 801-451-2190 for an access code at least 24 hours in advance. Anyone wishing to have an item placed on the agenda should contact the District at least ten days prior to the meeting by mail or in person at the address above, or by phone at (801) 451-2190. The office is handicapped accessible and accommodations can be made in advance for anyone needing it by contacting the District at the above phone number.

Trustee Roueche moved to approve and authorize publication of the annual board meeting schedule. Trustee Page seconded the motion, and all Trustees voted aye.

Procurement – Irrigation Pipe and Supplies: Chair Holmes invited Manager Jones to provide an explanation. Ms. Jones explained that to irrigate the Northwest portion of the farm fields safely, staff would like to purchase irrigation pipe and various fittings etc. Included is an estimate for approximately 700 feet of pipe for a total cost of \$22,831. Trustee Roueche moved to approve the purchase of the irrigation line etc. Trustee Thompson seconded the motion, and all Trustees voted aye.

Procurement – Vehicle: Chair Holmes asked Manager Jones to explain about the Vehicle purchase. Manager Jones explained that due to milage and age of the Collections vehicle, Fleet Manager Dave Barnes recommends the purchase of a new Collections vehicle. The State contract price for the F150 truck is \$48,754.00. Trustee Johnson moved to approve the purchase of the truck. Trustee Page seconded the motion, and all Trustees voted aye.

Procurement – Phragmite Control FFSL: Chair Holmes asked Manager Jones if this request was similar to past requests. Ms. Jones indicated that it was. The Utah Department of Natural Resources would like to continue their partnership with the District for phragmite control in 2026 for a District contribution of \$50,000 for herbicide, spraying etc. Trustee Thompson moved to approve the request for \$50,000 for the calendar year 2026. Trustee Johnson seconded the motion, and all Trustees voted aye.

Procurement – Ratify Emergency Dirt Pile Removal: Chair Holmes reminded everyone that at the November meeting they were informed District had Morley Excavation help Staff knock down the large dirt pile located at the North property. Trustee Roueche made the motion to ratify the expenditure for Morely Excavation. Trustee Page seconded the motion, and all Trustees voted aye.

Procurement – Chlorine Contact Basin Actuator Valves: Chair Holmes asked Assistant Manager Masson for information. Assistant Manager Masson explained that the inner workings of the valve stems for the actuator valves are corroded, making the valves difficult to operate, and in need of replacement. Although this is routine maintenance, due to the amount Board approval is requested. Trustee Roueche moved to approve the purchase of the Chlorine Contact Basin Actuator Valves for \$22,540.00. Trustee Thompson seconded the motion, and all Trustees voted aye.

Cherry Hill Update: Manager Jones informed the Board that all parties are trying to come up with a solution.

I-15 Widening, South Farmington Pump Station Update: Manager Jones explained we are waiting on UDOT for approval to move forward with the RFP for the CMGC.

Vacation Sick Leave Review: Manager Jones provided a review of sick leave and vacation hours for Manager Jones and Assistant Manager Masson through the end of November 2025.

Minor items: The following minor items were reviewed with the Board:

1. Expended vs. Budget Report
2. Misc. Articles
3. Kaysville 550 W. Road Update
4. Retirement Award

Public Input: There was no public input received.

Trustee Page moved to adjourn the meeting. Trustee Roueche seconded the motion and all Trustees voted aye.

The meeting adjourned around 6:40 p.m.

Next regular meeting: January 8, 2026, at 6:00 pm.

District Manager