

1 - Johnson
2 - Roueche

**Minutes
Central Davis Sewer District Special Board Meeting**

March 9, 2026

The Board of Trustees for Central Davis Sewer District met in Special session at 11:30 am at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Chair Susan Holmes and Trustees, Mike Roueche, Craig Thompson and Mark Johnson. Trustee Carol Page was excused. Staff members attending were District Manager Jill Jones, and Assistant Manager Manjot Masson.

Closed Meeting for reasons as allowed by Utah Code 52-4-205(1): Trustee Roueche motioned to go into a closed session. Trustee Johnson seconded the motion, and all Trustees present voted aye.

Trustee Johnson motioned to go out of the Closed meeting and back into the open meeting. Trustee Thompson seconded the motion, and all Trustees present voted aye.

Trustee Roueche moved to adjourn the meeting. Trustee Thompson seconded the motion, and all Trustees present voted aye.

Next regular meeting: March 12, 2026, at 6:00 pm.

District Manager

1-Page
2-Thompson

Minutes Central Davis Sewer District Board Meeting

March 12, 2026

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees, Carol Page, Mike Roueche, Craig Thompson and attending electronically Mark Johnson. Staff members attending were District Manager Jill Jones, and Assistant Manager Manjot Masson. A list of the public attending is attached.

Minutes: The Board reviewed the minutes for February 12, 2026. Trustee Page moved to approve the minutes. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Claims: Chair Holmes asked Manager Jones to review the claims with the Board. Ms. Jones provided an explanation of all items over \$1,000 and an explanation of credit card purchases over \$500. The CD and CR journals along with the Bank Reconciliation were also presented. After review, Trustee Thompson moved to approve the claims as presented. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Public Comment: Chair Holmes invited members of the public to speak for public comments. No public provided any comments.

2025 Annual Pretreatment Report: Chair Holmes invited Assistant Manager Masson to present the annual pretreatment report. Ms. Masson provided an overview of the pretreatment program and report. The Board thanked Ms. Masson. Trustee Roueche moved to approve the Pretreatment Report. Trustee Page seconded the motion, and all Trustees present voted aye.

Residents Presentation – Development North of District Discussion – Re-Zone:

Chair Holmes invited Mr. Jensen to give his presentation. Mr. Micheal Jensen presented on overview of the history of the area north of the Sewer District and urged the District to give property to Kaysville City for a road connection from 550 and Angel and to work together with the City. Chair Holmes thanked Mr. Jensen for his presentation.

Residents Presentation – Development North of District Discussion – Access

Keith Hall: Chair Holmes invited Mr. Hall to give his presentation. Mr. Hall gave an explanation on the history of the density in the area north of the District property, on Sunset Dr. and urged the District to give property to Kaysville for a road connection on 550 West so there would be no additional access onto Sunset Dr. Chair Holmes thanked Mr. Hall and explained the District has been working with Kaysville City staff.

Procurement – GSL Contract Review and Renewal: At Chair Holmes request, Assistant Manager Masson presented GLS Consulting contract renewal. Ms. Masson provided an extensive partial list of services Mr. Myers performed in the past year, with a conservative cost comparison showing savings of over \$250,933. The contract would renew the current practice of \$500/month retainer plus out-of-pocket expenses and family insurance for an additional year in addition to the three years that Mr. Myers was provided upon retirement; a total of 4 years of family insurances. The cost of the insurances would be approximately \$8,700 for 2026. If the need arises for Mr. Myers to consult on a larger project or task, he will charge an hourly rate as specified in the contract (so far at a greatly reduced rate). Ms. Masson recommends renewing GSL Engineering Consulting contract. All Board members agreed Mr. Myers is an asset for the District and extended their thanks for his work.

Trustee Roueche motioned to approve (extend) the contract with GSL Consulting for one additional year including the insurance coverage beyond the original and subsequent agreements. Trustee Page seconded the motion, and all Trustees present voted aye.

NACWA Peak Performance Application 2025: Manager Jones presented information about the NACWA Peak Performance Award the District has applied for. The Peak Performance Award recognizes facilities that have had no violations for the past year, the District currently has 25 Platinum Peak Performance certifications. Chair Holmes thanked staff for the continued high-quality work.

Procurement – Trickling Filter Rotary Arm Distributor Installation: Chair Holmes asked Assistance Manager Masson to present the bids. Ms. Masson explained that there were two bids for the installation of the trickling filter rotary arm distributor.

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| \$54,600.00 | VanCon |
| \$76,698.00 | WesTech |

These bids do not include electrical work.

Trustee Roueche moved to approve the low bid from VanCon. Trustee Thompson seconded the motion, and all Trustees present voted aye.

Procurement – South Farmington Pump Station Testing Services: Assistant Manager Masson explained that a Request for Proposal (RFP) was issued for qualified firms to provide construction materials testing and special inspection services in support of the relocation of the South Farmington Pump Station. Only one proposal was received, Utah Testing and Engineering. The proposal is based on unit costs. Testing quantity will be based on site conditions. Trustee Page moved to approve Utah Testing and Engineering the contract. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Procurement – Truck Mounted Crane: Chair Holmes invited Manager Jones to explain about the Crane. Ms. Jones explained that the operators requested to remove a

truck bed from an existing truck and replace it with a flatbed and crane system to assist in removing pumps from pump stations and loading in the back of a truck. Three bids were requested, but only two bids were received:

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|-------------|-------------------------------|
| \$ 9,153.07 | Mountainland Truck Outfitters |
| \$16,568.00 | Tall Boy Truck Equipment |

Trustee Johnson moved to approve the low bid of \$9,153.07 from Mountainland Truck Outfitters. Trustee Thompson seconded the motion, and all Trustees present voted aye.

Minor items: The following minor items were reviewed with the Board:

1. Expended vs. Budget Report
2. WEAU Annual Conference
3. Legislative Update
4. Lab Audit Update
5. Misc Articles of Interest

Closed Meeting with Kaysville City Council for reasons as allowed by Utah Code 52-4-205(1): Trustee Roueche motioned to go into a closed session with Kaysville City Council and some staff members. Trustee Thompson seconded the motion, and all Trustees present voted aye.

Trustee Page motioned to go out of the Closed meeting and back into the open meeting. Trustee Thompson seconded the motion, and all Trustees present voted aye.

Trustee Roueche moved to adjourn the meeting. Trustee Thompson seconded the motion, and all Trustees present voted aye.

Next regular meeting: April 9, 2026, at 6:00 pm.

District Manager

